

# F MEC INTERNATIONAL FINANCIAL SERVICES LIMITED

CIN : L74899DL1993PLC053936

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Tel : 011-43680407

Dated: 15.01.2018

To  
Listing Department  
BSE Limited  
Floor 25, P J Towers,  
Dalal Street, Mumbai-400001

**Sub: Intimation for Resignation of Ms. Richa Agarwal, Company Secretary, (KMP) under Regulation 30 of SEBI (Listing Obligations and disclosures requirements) Regulations, 2015.**

Dear Sir/Ma'am

Pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosures Requirements) Regulations, 2015, you are hereby informed that Ms. Richa Agarwal (an Associate member of the Institute of Company Secretaries of India having membership no. A46725) has resigned from the position of Company Secretary & Compliance officer of the Company w.e.f. 09.12.2017.

The Company in its Board meeting held today took note of the Resignation of Ms. Richa Agarwal from the position of Company Secretary & Compliance officer of the Company and authorize the newly appointee Company Secretary and Compliance officer to intimate the same to the Stock Exchange in compliance of this regulation , as there was no Compliance Officer during this short period .

The details pertaining to same are as follows:

Particulars	Details
Name of KMP	Ms. Richa Agarwal
Reason of change	Resignation from the Designation of Company Secretary and Compliance Officer.
Date of Appointment & term of appointment/Resignation	09.12.2017 The person has resigned from the post of Company secretary and Compliance Officer on 10.11.2017 subject to



	notice period of 20 days. The terms of resignation has been revised as per the request made by the management. The Resignation has been effective w.e.f. 09.12.2017 subject to clearance of accounts and all pending dues. <i>(Resignation letter for your perusal has been attached as Annexure- I).</i>
Brief Profile	Not Applicable
Disclosure of Relationship between Directors	Not Applicable

You are requested to take it in your perusal.

Thanking You

For F Mec International Financial Services Limited

  
 Radhika Kathuria  
 Company Secretary and Compliance Officer



10<sup>th</sup> November, 2017

To,

The Board of Directors  
F Mec International Financial Services Limited  
IInd Floor, Central Bank Building 13-B,  
Netaji Subhash Marg, Daryaganj, New Delhi- 110002

Re: Resignation from the post of Company Secretary of the Company

Dear Sir/ Ma'am,

I would like to tender my resignation from the post of Company Secretary of F MEC INTERNATIONAL FINANCIAL SERVICES LIMITED with notice period of 20 days from the date of service of this letter.

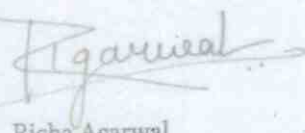
I further would like to request the management to clear my accounts with pending salary of October and November on the relieving date along with pending reimbursement of expenses.

You are requested to kindly relieve me from all the duties of the Company Secretary of the Company up to 30<sup>th</sup> November, 2017 considering it as an official letter of resignation.

Kindly consider it as an official intimation of resignation.

Thanking You

Yours Sincerely



Richa Agarwal  
Company Secretary  
Mem. No. A46725

Place: New Delhi